JINSI YA KUTUMIA SMART STORE



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1. USAJILI

Usajili ina hatua zifuatazo

1.1 TAARIFA BINAFSI.

Jaza jina la kwanza, mwisho, namba ya simu inayotumika na ipo hewani kisha bonyeza **CONTINUE** kuendelea na hatua ya pili.



1.2 TAARIFA ZA AKAUNTI YAKO.

Jaza email yako (email unayotumia na ipo hai mfano: <u>smartstore@gmail.com</u>) na neno lako la siri (Password). Kisha bonyeza **CONTINUE** kuendelea na hatua ya tatu.

Neno la siri laziwe iwe na sifa zifuatazo

- ✓ Liwe na jumla ya Maneno kuanzia tano (5) na kuendelea
- ✓ Liwe na herufi kubwa angalau moja
- ✓ Liwe na Namba (0-9) angalau moja
- ✓ Liwe na alama maalum mfano @ # \$ * n.k
- ✓ Mfano wa neno la siri sahihi(Smart@1)

igo@macowigotech.com	ı	Password	Ø
	29	Good	
1	igo@macowigotech.con	igo@macowigotech.com 28	igo@macowigotech.com

1.3 TAARIFA ZA BIASHARA

Chagua aina ya akaunti unayotaka

- ✓ Gold: kuanzia biashara moja hadi 5, unaweza kuongeza msimamizi wa biashara yako.
- ✓ Premier: Biashara moja tu na hauwezi kuongeza msimamizi wa biashara

Jaza jina la biashara yako na mahali inapopatikana. Kisha bonyeza **CREATE ACCOUNT** kutengeneza account yako.Na utapokea sms yenye namba za kuingiza kwa ajili ya kuhuisha akaunti yako.



1.4 KUHUISHA AKAUNTI

Utapokea namba za kuhuisha akaunti yako kutoka SMARTSTORE kwa sms na kwa email utapokea ujumbe kutoka <u>smartstore@macowigotech.com</u>. Ingiza hiyo namba uliyotumiwa (namba ulizotumiwa kwa sms na email ni moja zinafanana) kisha bonyeza **ACTIVATE.** Kama sms au email itachelewa kufika baada ya dakika moja bonyeza **RESEND** ili kutumiwa namba mpya.

	SMART STORE	
	Activate Account	
	Activation code sent in your email/phone number	
07	84968	
	right	
_		
RE	ACTIVATE	

2. KUINGIA KWENYE MFUMO

Ingiza jina la kutumia (email yako) na Password neno la siri kisha bonyeza **LOG IN**. Kama taarifa ulizoingiza ni sahihi utaingia kwenye akaunti yako la siyo hautoweza kuingia kwenye akaunti yako. Baada ya kuingia kwenye mfumo utapata email inayokujulisha kuwa umeingi akwenye akaunti (utumwa kwa ajili ya usalama wa akaunti yako,kama mtu ataingia ambaye siyo wewe utoe taarifa mapema).

Username	Login	
Support@macowig	otech.com	
Password		
•		0
Dont Have Account? Reg	ister	Forgot Password?

3. KURUDISHA NAMBA YA SIRI

Ikiwa umesahau namba ya siri fuata hatua zifuatazo

i. Bonyeza Forgot Password.



ii. Weka email yako na kubonyeza **NEXT**, utatumia namba (Activation Code) za kurudisha neno lako la siri (password)

	SMART STORE	
Your Email sabato.owigo@macov	Password Recovery	
Dont Have Account? Register		Know Password? Login
		NEXT

iii. Ingiza namba utakazo tumiwa kwa sms au kwa email (namba zinazotumwa kwa email na sms zinafanana). Kisha bonyeza **VERIFY**

		SMART STORE	
07	Your Token 78907	Enter the Token sent in your Email	
			VERIFY

iv. Weka namba ya siri mpya na ifuate sheria za namba ya siri kama ilivyoelekezwa kwenye kipengele cha 1.2 Kisha bonyeza CHANGE kubadili neno la siri. Baada ya hapo utatakiwa kuingia kwenye akaunti yako kwa kuweka namba ya siri mpya uliyoweka.

		SMART STORE	
â	New Password New1@	New Password	ø
	Good		
			CHANGE

4. MENEJIMETI YA DUKA(BIASHARA)

Hii ni kwa ajili ya taarifa za duka lako (Biashara yako)

4.1 KUONA TAARIFA ZA DUKA (BIASHARA) YAKO.

Ili kuona taarifa za duka (Biashara) yako bonyeza **SHOP MANAGEMENT**, Kisha bonyeza **View Shop**

		INTS	
	🖶 Add Shop		
	View Shop		
	👛 _{My}	Shops	
Shop Name	Shop Location	Status	Actions
computer shop	lindi	Active	0
Phone point	Sinza Madukani	Inactive	000

Kama unabiashara zaidi ya moja utaziona zote majina na mahali zilipo.

Active: Duka (Biashara) unayofanyia kazi kwa wakati huo

Inactive: Duka (Biashara) ambayo ipo lakini hauifanyii kazi kwa wakati huo.

4.2 KUHARIRI TAARIFA ZA DUKA(BIASHARA)

Ili kuhariri taarifa za duka (Biashara) yako bonyeza alama ya kalamu

		🖆 My Shops	
Shop Name	Shop Location	Status	Actions
computer shop	lindi	Active	
Phone point	Sinza Madukani	Inactive	

Baada ya kuza taarifa za zinazohitajika bonyeza EDIT ili kuhariri

		Edit Shop	
-	Shop Name		
ت	computer shop		
	Good		
	Shop Location		
9	lindi		
	Good		

4.3 KUBADILI DUKA(BIASHRA) LA KUFANYIA KAZI(ACTIVE)

Kubadili duka (Biashara) ya kufanyia kazi bonyeza alama ya swichi kwenye orodha ya duka (Biashara) husika

🖆 My Shops					
Shop Name	Shop Location	Status	Actions		
computer shop	lindi	Active	0		
Phone point	Sinza Madukani	Inactive			

4.4 KUFUTA DUKA(BIASHARA)

Ili uweze kufuta duka (Biashra) lazima

- ✓ Uwe na duka (Biashara zaidi ya moja)
- ✓ Duka Biashara laziwe iwe **Inactive**

Kufuta duka (Biashara) bonyeza alama ya tenga (dustbin). Ukifuta kila kitu kwenye duka (Biashara) husika itafutika.

Shop Name Shop Location Status Actions computer shop lindi Active Image: Computer shop		l ^e M	ly Shops	
computer shop lindi Active	Shop Name	Shop Location	Status	Actions
	computer shop	lindi	Active	0
Phone point Sinza Madukani Inactive	Phone point	Sinza Madukani	Inactive	

4.5 KUONGEZA DUKA(BIASHARA)

Bonyeza **SHOP MANAGEMENT** kisha bonyeza **Add Shop** jaza taarifa zinazohitajika(jina na mahali) kisha bonyeza **ADD**

BHOP MANAGEMENTS	ث	Cood
류 Add Shop	•	Shop Location Sinza Madukani
• View Shop		ADD

5. MENEJIMENTI YA STOO

Menejiment ya stoo inahusika na bidhaa unazojihusisha nazo kwenye biashra yako.

5.1 KUONGEZA BIDHAA KWENYE STOO

Ili uweze kuongeza bidhaa kwenye store fuata hatua zifuatazo:

 Ongeza bidhaa husika (Kama hauna bidha hata moja au kama bidhaa husika haipo kwenye orodha)
 Kuongeza bidhaa bonyeza STOCK MANAGEMENT kisha chagua Add Item. Jaza

taarifa husika (Jina la bidha na kizio chake mfano (kg,lita,doti,pisi,box n.k) kisha bonyeza **ADD**.

			Add Item
-	STOCK MANAGEMENT		item Name
		:=	Hp computer
=+	Add Item		Good
Ο	View Items		Item Unit
			box
Ο	View Stock		
*	Manage Stock		DDA

2. Bonyeza **PURCHASE MANAGEMENT** Kisha chagua **Purchase Items.** Tafuta bidhaa unayotaka kununua(kununua ili kuja kuuza). Andika jina la bidhaa itatokea kama bidhaa ipo kisha chagua kwenye orodha itakayojitokeza chini na ujaze taarifa zinahitajika kisha bonyeza **PURCHASE**

		Searc hp cu	h Item to Purchase om
		Нр со	omputer
		.=	
			Item Unit
Ì	PURCHASE MANAGEMENT		
	Purchase Items		Item Quantity
Ē	Purchase In Cart		
Ο	View Purchases		
*	Manage Purchases	[100]	Purchase Price @Unit

3. Thibitisha kama taarifa ulizojaza ni sahihi na uhakiki manunuzi uliyofanya kwa kubonyoze Button inayookana kwa chini. Kumbuka kama hautathibitisha manunuzi bidhaa haitaongezwa kwenye list ya vitu ulivyonavyo kwenye biashara yako(stoo)

ter Succefully Aded to The Purchase Item am to Purchase search items	Total Purchas Total Profit: 5	ses: 2,835,00 i15,000	Purchases	s cart	
	Name	Quantity	Purchase	Total	Remove
Vame	Hp computer	5 box	567,000	2,835,000	0
				Rows:	1 of 1 < >
					(

Kama taarifa siyo sahihi au ulifanya manunuzi kimakosa unaweza kufuta manunuzi uliyofanya kwa kubonyeza alama tenga(dust bin)

Total Purchas	ses: 2,835,00	0		
Total Profit: 5	515,000			
Name	Quantity	Purchase	Total	Remove
Hp computer	5 box	567,000	2,835,000	

5.2 KUANGALIA MANUNUZI AMBAYO HAYAJATHIBITISHWA.

Bonyeza **PURCHASE MANAGEMENT** Kisha chagua **Purchase In Cart** kama kuna manunuzi ambayo hajathibitishwa utayaona.

	PURCHASE MANAGEMENT Purchase Items	Total Purchases	-2,835,000	Ξ.	Purchases in Cart Total Profit:515,	000	٩
È	Purchase In Cart	Item name	item quantity	Purchase Price	Total Cost	Expected Profit	Actions
Ο	View Purchases	Hp computer	5 box	567,000	2,835,000	515,000	00
*	Manage Purchases						now: 10 v 1-1 of 1 < >

Kuthibitisha manunuzi bonyeza alama ya mkokoteni(cart).

			rurchases in Cart		
Total Purchases:	2,835,000		Total Profit:515,0	00	
Item name	item quantity	Purchase Price	Total Cost	Expected Profit	Actions
Hp computer	5 box	567,000	2,835,000	515,000	

Kufuta manunuzi ambayo hayajathibitishwa bonyeza alama ya tenga (Trash) na ufute.Kumbuka ukifuta hauwezi kupata tena ulichofuta

			dicitases in our		
Total Purchases:	2,835,000		Total Profit:515,0	000	
Item name	item quantity	Purchase Price	Total Cost	Expected Profit	Actions
					\sim
Hp computer	5 box	567,000	2,835,000	515,000	

5.3 KUANGALIA MANUNUZI

Kuangalia manunuzi bonyeza PURCHASE MANAGEMENT kisha changua View Purchases

		Total Purchase Cos	st: 14,843,000		🟋 My Purchase: Total E	s xpected Profit: 2,214,5	500	Q
		itemName	itemQuantity	PurchasePrice	TotalCost	SellingPrice	ExpectedProfit	Time
		Dell Mini	2 box	780,000	1,560,000	823,000	86,000	2022-04-10 16:04:26
	PURCHASE MANAGEMENT	Dell Mini	1 box	780,000	780,000	823,000	43,000	2022-04-13 08:00:11
	PURCHASE MANAGEMENT	Dell Mini	1 box	780,000	780,000	823,000	43,000	2022-05-16 12:18:19
`}±́	Purchase Items	Dell Mini	3 box	678,000	2,034,000	894,000	648,000	2022-04-18 09:12:17
1	Purchase In Cart	Hp 5th generation mini	3 box	745,000	2,235,000	834,000	267,000	2022-04-10 16:05:13
	Manu Durahasan	Hp 5th generation mini	1 box	745,000	745,000	834,000	89,000	2022-05-16 12:18:50
O	view Purchases	Hp computer	5 box	567,000	2,835,000	670,000	515,000	2022-05-17 13:43:47
*	Manage Purchases	Hp inspriration	1 box	674,000	674,000	712,500	38,500	2022-05-16 12:19:25

5.4 KUHARIRI/KUFUTA MANUNUZI AMBAYO YAMESHATHIBITISHWA

Ili kuhariri(edit) manunuzi ambayo yalishathitishwa bonyeza **PURCHASE MANAGEMENT** kisha chagua **Manage Purchases.** Kisha bonyeza alama ya kalamu.

Hp 5th generation mini	3 box	745,000	2,235,000	267,000	2022-04-10 16:05:13	00
Hp 5th generation mini	1 box	745,000	745,000	89,000	2022-05-16 12:18:50	00
Hp computer	5 box	567,000	2,835,000	515,000	2022-05-17 13:43:47	Click to edit purchase
Hp inspriration	1 box	674,000	674,000	38,500	2022-05-16 12:19:25	00
Hp inspriration	2 box	674,000	1,348,000	77,000	2022-04-10 16:06:11	00
Macbook Air Elite	2 box	926,000	1,852,000	408,000	2022-04-10 16:06:57	00
					Rows: 10	1-10 of 10 < >

Weka taarifa sahihi ili ku hariri kisha bonyeza SAVE kutunza mabadiliko

	🖊 Edit	Purcha	150	
	Item Name		Item Unit	
≔	Hp computer	—	box	
	Good 12		Good	
	Item Quantity		Purchase Price @Unit	
	5	100	567000	
	Expecting selling price @Unit			
100	670000			
	Good			
SA	۰ ۲			

Kufuta bonyeza alama ta tenga (trash) na ukubali. Kumbuka manunuzi yaliyofutwa hayawezi kurudishwa tena.

Hp 5th generation mini	3 box	745,000	2,235,000	267,000	2022-04-10 16:05:13	00
Hp 5th generation mini	1 box	745,000	745,000	89,000	2022-05-16 12:18:50	00
Hp computer	5 box	567,000	2,835,000	515,000	2022-05-17 13:43:47	Cick to delete purchase
Hp inspriration	1 box	674,000	674,000	38,500	2022-05-16 12:19:25	20

5.4 KUANGALI ORODHA YA BIDHA

Bonyeza STOCK MANAGEMENT kisha chagua View Items.

-	STOCK MANAGEMENT		My Ite	ms List	
=+	Add Item				9
0	View Items	Name	Unit	Actions	
0	View Stock	Dell Mini	box	000	
*	Manage Stock	HP 4th generation	box	000	

5.5 KUHARIRI TAARIFA YA BIDHAA

Bonyeza **STOCK MANAGEMENT** kisha chagua **View Items.** Chagua bidhaa unayotaka kuhariri(edit). Kisha bonyeza alama ya kalamu na ujaze taarifa kisha bonyeza **EDIT**

box	
box	000
box	
box	
box	000
	box box box box box

		✓ Edit item	
	item Name		
=+	Hp computer		
	Item Unit		
	box		
	Good		
			EDIT
			2011

5.6 KUFUTA BIDHAA

Bonyeza **STOCK MANAGEMENT** kisha chagua **View Items.** Chagua bidhaa unayotaka kufuta. Kisha bonyeza alama ya tenga(Trash). Kumbuka ukifuta hauwezi kurudisha tena.

HP 4th generation	box	000
Hp 5th generation mini	box	000
Hp 5th generation screen touch	box	000
Hp computer	box	
Hp inspriration	box	000

5.7 KUANGALIA MUENENDO WA BIDHAA

Bonyeza **STOCK MANAGEMENT** kisha chagua **View Items.** Chagua bidhaa unayotaka kuangalia muenendo wake. Kisha bonyeza alama ya grafu



5.8 KUANGALIA BIDHAA ZILIZOPO STOO

Bonyeza **STOCK MANAGEMENT** kisha chagua **View Stock.** Utaona taarifa za bidhaa zilizopo stoo na kiasi kilichopo. Ku print taarifa za bidhaa zilizopo bonyeza **PRINT**, Kupakua kama Excel bonyeza **EXCEL** na kupakua kama pdf bonyeza **PDF** (kumbuka kufanya haya yoote lazima uwe unatumia komputa)

	Dell Mini	2 box	780,000	823,000	1	2022-05-16 09:18:19
STOCK MANAGEMENT	Hp 5th generation mini	2 box	745,000	834,000	1	2022-05-16 09:18:50
≡+ Add Item	Hp computer	5 box	567,000	670,000	-0	2022-05-17 13:43:47
• View Items	Hp inspriration	2 box	674,000	712,500	1	2022-05-16 09:19:25
View Stock	Macbook Air Elite	1 box	926,000	1,130,000	37	2022-04-10 16:06:57
🛠 Manage Stock					PRINT EXCEL	PDF 10 - 1-5 of 5 >

6. MENEJIMENTI YA MAUZO. 6.1 JINSI YA KUUZA BIDHAA

Kuuza bidhaa fuata hatua zifuatazo.

i. Bonyeza SALES MANAGEMENT Kisha chagua Sell Item.



Tafuata bidhaa unayotaka kuuza kwa kuandika jina lake orodha iliyopatikana itajitokeza kisha ichague na ujaze taarifa zinazohitajika Kumbuka kuandika taarifa za mteja si lazima (ukiandika namba ya mteja atatumiwa sms na link ya kuona risiti yake) kisha bonyeza **SELL**

670000 Good	
Good	
0000	6
Available Quantity	
5 box	
Available Quantity	
	ŧ
Quantity to sell	
 1	\$
	1
Payment Method	
Cash	•
	Available Quantity 5 box Available Quantity Quantity to sell 1 Payment Method Cash

ii. Thibitisha mauzo uliyofanya.

Kumbuka baada mauzo yanaweka kwenye toroli (cart) kusubiri uthibitisho. Kama umeuza kimakosa unaweza kufuta kwa kubonyeza alama ya tenga(trash) na kama taarifa zipo sahihi unaweza kuhakiki mauzo yako kwa kubonyeza alama ya toroli(cart)

otal sells: 670.0	000 : Total Profit	#Sells in C	Cart		Item	Quantity	SellingPrice	TotalSells	Delete
Item	Quantity	SellingPrice	TotalSells	Delete	Hp computer	1 box	670,000	670,000	0
Hp computer	1 box	670,000	670,000					10 V 1-1	of 1 < >
			10 v 1-1	of 1 × >					
futa m	auzo				1	cuhakil	ki mauzo		

6.2 KUANGALI MAUZO AMBAYO HAJATIBITISHWA

Bonyeza **SALES MANAGEMENT** Kisha chagua **Sells In Cart.** Kuhakiki mauzo bonyeza alama ya toroli(cart) na kufuta mauzo bonyeza alama ya tenga(trash)

SALES MANAGEMENT							
📜 Sell Item	Total carts: 6	70,000					
`, Sells in Cart							Q
Cashier sales	Name	Quantity	SellingPrice	Totalcarts	Profit	Time	Actions
My Sales	He computer	1 boy	670.000	670.000	102.000	2022.05.40.00-57-20	
Overall Sales	Hp computer	TDOX	670,000	670,000	103,000	2022-05-19 09.57.20	Click to confirm carts
🛠 Manage Sales							10 v ^{1-1 of 1}

6.3 KUANGALI MAUZO YA MSIMAMIZI (SHOP CASHIER)

Bonyeza SALES MANAGEMENT Kisha chagua Cashier sales

•	SALES MANAGEMENT	Total sells: 1,657,000		٩	Cashier Sales Total Profit: 132	,000	0
Ä	Sells In Cart	ItemName	itemQuantity	SellingPrice	Total Sells	Profit	Time
•	Cashier sales	Dell Mini	1 box	823,000	823,000	43,000	2022-04-10 16:12:03
	My Sales	Hp 5th generation mi	1 box	834,000	834,000	89,000	2022-04-10 16:11:49
* *	Overall Sales					PRINT EXCEL	PDF 10 v 1-2 of 2 >

6.4 KUANGALIA MAUZO YAKO MWENYEWE

Bonyeza SALES MANAGEMENT Kisha chagua My Sales

	SALES MANAGEMENT	Total sells: 6,638,	500		My Sales Total Profit: 606	,500	0
¥.	Sells In Cart	ItemName	itemQuantity	SellingPrice	TotalSells	Profit	Time
	My Sales	Dell Mini	1 box	823,000	823,000	43,000	2022-04-20 15:31:04
	Overall Sales	Dell Mini	1 box	823,000	823,000	43,000	2022-04-18 09:17:38
*	Manage Sales	Dell Mini	1 box	823,000	823,000	43,000	2022-04-13 08:00:39

6.5 KUANGALIA MAUZO YOTE

Bonyeza SALES MANAGEMENT Kisha chagua Overal Sales

SALES MANAGEMENT		♦All Sales								
📜 Sell Item	Total sells: 8,295	i,500								
ȇ∕ Sells In Cart						Q				
Cashier sales		Questitu	SellingBridg	TatalSalla	Drofit	Time				
My Sales	item	Quantity	SeningFride	lotaisens	FIGH	Time				
Overall Sales	Dell Mini	1 box	823,000	823,000	43,000	2022-04-20 15:31:04				
Manage Sales	Dell Mini	1 box	823,000	823,000	43,000	2022-04-18 09:17:38				
	Dell Mini	1 box	823,000	823,000	43,000	2022-04-13 08:00:39				

6.6 KUFUTA MANUNUZI AMABAYO YALISHA HAKIKIWA

Bonyeza **SALES MANAGEMENT** Kisha chagua **Manage Sales.** Kufuta bonyeza alama ya tenga (Trash). Kumbuka unaweza kufuta mauzo yaliyofanyika kuanzia leo hadi mwezi mmoja nyuma.

SALES MANAGE	MENT				⋪ Manage Sale	es		
Sell Item		Item	Quantity	SellingPrice	TotalSells	Profit	Time	Actions
Cashier sales		Dell Mini	1 box	823,000	823,000	43,000	2022-04-20 15:31:04	0
My Sales		Dell Mini	1 box	823,000	823,000	43,000	2022-05-10 15:21:22	0
Overall Sales		Hp 5th generation mi	1 box	834,000	834,000	89,000	2022-05-16 12:17:37	0
🛠 🛛 Manage Sales	_	Hp computer	1 box	670,000	670,000	103,000	2022-05-19 09:57:20	0

6.7 KUANGALIA MWNENDO WA MAUZO YA KILA BIDHAA.

Bonyeza SALES MANAGEMENT Kisha chagua Overal Sales. Kisha bonyeza jina la bidhaa.

			►AII	Sales		
	Total sells: 8,295,500			Total Profit: 738,500		
						0
	Item	Quantity	SellingPrice	TotalSells	Profit	Time
(Dell Mini	1 box	823,000	823,000	43,000	2022-04-20 15:31:04
	Dell Mini	1 box	823,000	823,000	43,000	2022-04-18 09:17:38

	🎙 Dell Mi	ini Sales
Total sells: 4,115,000		Total Profit: 215,000
		9
Months	TotalSells	Profit
April 2022	3,292,000	172,000
May 2022	823,000	43,000
		PRINT EXCEL PDF Rows: 10 v 1 - 2 of 2 >

7. MENEJIMENTI YA MSIMAMIZI WA BIASHARA

Hii ni sehemu inayohusika na mtu uliyemuajiri kusimamia bisshara yako.

7.1 KUSAJILI/KUONGEZA MSIMAMIZI WA BIASHARA

Ili kumsajjli au kuongeza msimamizi wa biashara wa biashara: Bonyeza **CASHIER MANAGEMENT** Kisha chagua **Add Cashier.** Jaza taarifa zote zinazohitajika kisha bonyeza **ADD.** Msimamizi wa biashra atatumiwa email na sms namna ya kuingia kwenye mfumo.

		* Add Shop Cashier
	N.B cashier password is first name First Name	0
	good sabato	Middle Name
	Last Name johanes	Phone Number 0658123265
CASHIER MANAGEMENT	good	good
+ Add Cashier	Email wigosabbath@gmail.com	Shoo to be working
	good	computer shop lindi
view Cashier		Phone point Sinza Madukani

7.2 KUHARIRI TAARIFA ZA MSIMAMIZI WA BIASHARA

Ili kuhariri taarifa za msimamizi wa duka bonyeza **CASHIER MANAGEMENT** Kisha chagua **view Cashier.** Bonyeza alama ya kalamu

CASHIER MANAGEMENT			SI	nop Cashier		Q
	FirstName	LastName	Phone	ShopWorking	status	Actions
+ Add Cashier	cashier	cashier	255757164278	computer shop lindi	Active	
• view Cashier						Rows:

Jaza taarifa zoote kisha bonyeza EDIT

cashier		
Last Name		
cashier		
Phone Number		
255757164278		
Shop to be working		
Phone point	Sinza Madukani	

7.3 KUFUNGA AKAUNTI YA MSIMAMIZI WA BIASHARA

Ili kufunga akaunti ya msimamizi wa biashara bonyeza **CASHIER MANAGEMENT** Kisha chagua **view Cashier.** Bonyeza alama ya kutoa. Baada ya kumfungia akaunti hatoweza kufanya chochote kwenye mfumo.

		**	Shop Cashier		
					Q
FirstName	LastName	Phone	ShopWorking	status	Actions
cashier	cashier	255757164278	computer shop lindi	Active	
					10 v 1-1 of 1

7.4 KUFUTA AKAUNTI YA MSIMAMIZI WA BIASHARA

Ili kufuta akaunti ya msimamizi wa biashara bonyeza **CASHIER MANAGEMENT** Kisha chagua **view Cashier.** Bonyeza alama ya tenga. Baada ya kufuta akaunti hatoweza tena kuingia kwenye mfumo na taarifa zake zote zitafutwa.

Shop Cashier					
FirstName	LastName	Phone	ShopWorking	status	Actions
cashier	cashier	255757164278	computer shop lindi	Active	
					10 v 1-1 of 1 × >

7.5 KUANGALIA KAZI ZA MSIMAMIZI WA BIASHARA

Hii inakuonesha kazi zote alizofanya msimamizi wa biashara kwenye mfumo kwa siku husika. Ili kuona kazi alizofanya msimamizi wa biashara kwa siku husika bonyeza **CASHIER MANAGEMENT** Kisha chagua **view Cashier.** Bonyeza alama ya mtu anayefanya kazi.

			Shop Cashier		0
FirstName	LastName	Phone	ShopWorking	status	Actions
cashier	cashier	255757164278	computer shop lindi	Active	V O C
					10 v 1-1 of 1

8. MENEJIMENT YA MATUMIZI

Hii ni sehemu amabapo unatunza kumbukumbu za matumizi kwenye biashara yako.

8.1 KUONGEZA MATUMIZI

Ili kuongeza matumizi kwenye biashra yako bonyeza EXPENSES kisha bonyeza Add Expenses

Jaza taarifa zinazohita. Bonyeza SAVE.

	6	Add Expenses Expenses Description malipo ya umeme
E EXPENSES		Good 15 Amount
≡+ Add Expenses		15000
• Expenses		5 SAVE

8.2 KUHARIRI TAARIFA ZA MATUMIZI

Ili kuhariri taarifa za matumizi bonyeza **EXPENSES** kisha bonyeza **Expenses.** Bonyeza alama ya kalam una jaza taarifa zinazohitajika

			Expenses	
_	Descrption	Amount	Date	Actions
EXPENSES	malipo ya umeme	15,000	2022-05-20	
≡+ Add Expenses				Click to edit
• Expenses				10 🗸

Jaza taarifa zinazohitajika kisha bonyeza **SAVE**

		✓Edit Expe	nses	
	Expenses Description			
	malipo ya umeme			
	Amount			
100	15000			
_				
				SAVE

8.2 KUFUTA TAARIFA ZA MATUMIZI

Ili kufuta taarifa za matumizi bonyeza **EXPENSES** kisha bonyeza **Expenses.** Bonyeza alama ya tenga (trash). Kumbuka taarifa ikishafutwa haiwezi kupatikana tena.

Expenses			0
Descrption	Amount	Date	Actions
malipo ya umeme	15,000	2022-05-20	Click to delete
			Rowa: 10 V 1-1 of 1 < >